

Privacy Policy

Your privacy is important to us. It is SyncLingo360's policy to respect your privacy and comply with any applicable law and regulation regarding any personal information we may collect about you, including across our website, <https://www.synclingo360.com>, and other sites we own and operate. This policy is effective as of 10th January 2022 and was last updated on 10th January 2022.

Information We Collect

Information we collect includes both information you knowingly and actively provide us with when using any of our services, and any information automatically sent by your devices in the course of accessing our services.

Log Data

When you visit our website, our servers may automatically log the standard data provided by your web browser. It may include your device's Internet Protocol (IP) address, your browser type and version, the pages you visit, the time and date of your visit, the time spent on each page, other details about your visit and technical details that occur in conjunction with any errors you may encounter. Please be aware that while this information may not be personally identifying by itself, it may be possible to combine it with other data to personally identify individual persons.

Personal Information

We may ask for personal information which may include one or more of the following:

- Name
- Email

Legitimate Reasons for Processing Your Personal Information

We only collect and use your personal information when we have a legitimate reason for doing so. In which instance, we only collect personal information that is reasonably necessary to provide our services to you.

Collection and Use of Information

We may collect personal information from you when you do any of the following on our website:

- Use a mobile device or web browser to access our content
- Contact us via email, social media or on any similar technologies
- When you mention us on social media

We may collect, hold, use and disclose information for the following purposes, and personal information will not be further processed in a manner that is incompatible with these purposes:

- to contact and communicate with you

Please be aware that we may combine information we collect about you with general information or research data we receive from other trusted sources.

Security of Your Personal Information

When we collect and process personal information, and while we retain this information, we will protect it within commercially acceptable means to prevent loss and theft, as well as unauthorised access, disclosure, copying, use or modification.

Although we will do our best to protect the personal information you provide to us, we advise that no method of electronic transmission or storage is 100% secure, and no one can guarantee absolute data security. We will comply with laws applicable to us in respect of any data breach.

How Long We Keep Your Personal Information

We keep your personal information only for as long as we need to. This time period may depend on what we are using your information for, in accordance with this privacy policy. If your personal information is no longer required, we will delete it or make it anonymous by removing all details that identify you. However, if necessary, we may retain your personal information for our compliance with a legal, accounting or reporting obligation, or for archiving purposes in the public interest, scientific/historical research purposes or statistical purposes.

Children's Privacy

We do not aim any of our services directly at children under the age of 13, and we do not knowingly collect personal information about children under 13.

International Transfers of Personal Information

The personal information we collect is stored and/or processed where we or our partners, affiliates and third-party providers maintain facilities. Please be aware that the locations to which we store, process or transfer your personal information may not have the same data protection laws as the country in which you initially provided the information. If we transfer your personal information to third parties in other countries: (i) we will perform those transfers in accordance with the requirements of applicable law; and (ii) we will protect the transferred personal information in accordance with this privacy policy.

Your Rights and Controlling Your Personal Information

You always retain the right to withhold personal information from us, with the understanding that your experience of our website may be affected. We will not discriminate against you for exercising any of your rights over your personal information. If you do provide us with personal information, you understand that we will collect, hold, use and disclose it in accordance with this privacy policy. You retain the right to request details of any personal information we hold about you. If we receive personal information about you from a third party, we will protect it as set out in this privacy policy. If you are a third party providing personal information about somebody else, you represent and warrant that you have such person's consent to provide the personal information to us. If you believe that any information we hold about you is inaccurate, out of date, incomplete, irrelevant or misleading, please contact us using the details provided in this privacy policy. We will take reasonable steps to correct any information found to be inaccurate, incomplete, misleading or out of date. If you believe that we have breached a relevant data

protection law and wish to make a complaint, please contact us using the details below and provide us with full details of the alleged breach. We will promptly investigate your complaint and respond to you, in writing, setting out the outcome of our investigation and the steps we will take to deal with your complaint. You also have the right to contact a regulatory body or data protection authority in relation to your complaint.

Use of Cookies

What Are Cookies?

A cookie is a small piece of data that our website stores on your computer, and accesses each time you visit.

How Do We Use Cookies?

We use cookies to collect information about you and your activity across our site, helping us to better understand how our site is being used. The names of said cookies and the purposes for which they are used are outlined below:

- **cookielaawinfo-checkbox-advertisement**
Cookie purpose description: Used to detect if the visitor has accepted the marketing category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.
- **cookielaawinfo-checkbox-analytics**
Cookie purpose description: Used to detect if the visitor has accepted the statistics category in the cookie banner. This cookie is necessary for GDPR-compliance of the website.
- **cookielaawinfo-checkbox-functional**
Cookie purpose description: Determines whether the user has accepted the cookie consent box.
- **cookielaawinfo-checkbox-necessary**
Cookie purpose description: Determines whether the user has accepted the cookie consent box.
- **cookielaawinfo-checkbox-performance**
Cookie purpose description: Stores the user's cookie consent state for the current domain.
- **cookielaawinfo-checkbox-others**
Cookie purpose description: Stores the user's cookie consent state for the current domain.

Third-Party Cookies

We use Google Analytics to monitor the performance of our site and collect consumer insights, helping us to establish the main sources of user traffic, the success rate of our marketing activities, user engagement trends as well as other information such as user demographics. This information provides us with an accurate picture with regards to user behaviour. To find out more about how Google uses the data collected via this service, please follow the following link: <http://www.google.com/policies/privacy/partners/>. Should you wish to opt out of having your site activity tracked by Google Analytics, you can do so by downloading

Google's opt-out browser add-on which can be found here: <https://tools.google.com/dlpage/gaoptout>.

How to Manage Cookies

You can block or restrict the use of cookies through your browser settings. For more information on cookies, their use and how to block them, you may wish to visit www.aboutcookies.org.

Limits of Our Policy

Our website may link to external sites that are not operated by us. Please be aware that we have no control over the content and policies of those sites, and cannot accept responsibility or liability for their respective privacy practices.

Changes to This Policy

At our discretion, we may change our privacy policy to reflect updates to our business processes, current acceptable practices or legislative or regulatory changes. If we decide to change this privacy policy, we will post the changes here at the same link by which you are accessing this privacy policy. If required by law, we will get your permission or give you the opportunity to opt in to or opt out of, as applicable, any new uses of your personal information.

Contact Us

For any questions or concerns regarding your privacy, you may contact us at: info@synclingo360.com.